***Byron Nelson FFA Officer Code of Ethics***

**Conduct:**

The responsibility of a Byron Nelson FFA officer position is a privilege and honor. Officers are given this responsibility by your fellow members and the agricultural science teachers. To serve in this capacity, you are expected to maintain a high level of integrity and conduct throughout the duration of your term; this includes in person, conversations, all communications, and social media.

During my officer year I will uphold the officer code of ethics. I will:

1. Forego **ALL** alcohol, drugs, and tobacco (including vaping) while holding the title of Chapter Officer.
2. Treat all FFA members equally by not favoring one over another.
3. Conduct myself in a manner which commands respect without display of superiority.
4. Maintain dignity while being personable, concerned, and interested in my contacts with others.
5. Avoid places or activities which in any way would raise questions as to my moral character or conduct.
6. Use wholesome language in all speeches and informal conversations, as well as in my social media presence.
7. Maintain proper dress and good grooming for all occasions.
8. Work in harmony with fellow FFA officers, and not knowingly engage in conversations detrimental to other FFA members, officers or adults.
9. Serve as a member of the officer team by always maintaining a cooperative attitude.
10. Keep myself up-to-date on current items.
11. Maintain and protect my health.
12. Be a professional and be on time to all meetings or other officer activities.
13. Be mindful of the impact that I will have during my year as a chapter officer and always act or behave accordingly.
14. Promptly write all letters, thank you notes, reports, or other necessary correspondence.
15. Appreciate and promote diversity in our organization.
16. Promote myself as a credit to my chapter, school, and the FFA organization throughout all social media outlets (public & private.)

**Violations to the code of ethics and/or any action deemed serious enough by the Administrators and/or Agricultural Science Teachers will result in immediate removal from office.**

**INITIAL HERE \_\_\_\_\_\_\_\_\_\_\_ PARENT INITIAL \_\_\_\_\_\_\_\_\_\_\_ AST INITIAL \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minor infractions will result in the following disciplinary action:**

**I. First offense – verbal warning.**

**II. Second offense – written warning, communication sent to student, parent, and administrator.**

**III. Third offense – removal from the officer team.**

***Required Events/Attendance***

**Area V Leadership Conference: June 3rd-8th, 2022**

*Assist fellow officers in coordinating, planning and executing a successful conference. This includes:*

 This event and its prior planning meeting(s) are **MANDATORY.**

 Plan and execute area camp with the assistance of the Area V Officer Coordinator(s) and camp personnel.

 Serve as a leader and role model for camp participants.

 Develop and present quality workshops for all attendees.

 Coordinate area camp clean up with Area V Officer Coordinator(s).

 Initiate planning processes for Area Greenhand Camp to be held in the fall with area advisor.

**Texas FFA State Convention: July 11th-15th, 2022**

*Assist fellow officers on the delegate floor. This includes:*

 Attendance to this event is **MANDATORY.**

 Ensure that the Area delegate table is manned during all convention sessions when delegates are registered.

 Monitor voting delegation and manage delegate registration on the delegate floor with the assistance of the area advisor.

 Coordinate the balloting process with fellow area officers and Area V Officer Coordinator(s).

 Attend any meetings as called or announced.

 Attend the Area Officer Breakfast.

 Participate on delegate floor during convention sessions, pre-sessions, special events, etc.

 Arrive early to all sessions, based on the requirements put in place by the Texas FFA Association, and Area V Officer Coordinator.

 Dismiss from session only when directed by the Area V Officer Coordinator(s).

**Area V Greenhand Camp: TBD**

*Assist fellow officers in coordinating, planning, and executing a successful camp. This includes:*

 This event and its prior planning meeting(s) are **MANDATORY.**

 Plan and execute area greenhand camp with the assistance of the Area V Officer Coordinator(s).

 Serve as a leader and role model for camp participants.

 Coordinate area camp clean up with camp coordinators and Area V Officer Coordinator(s).

 Develop and present quality workshops for all attendees.

**Area V LDE’s: TBD**

*Assist in awards presentation. This includes:*

 Officers who are competing will be expected to serve following the completion of their event.

 Organize and announce results of the Area V LDE Contest as well as distribute banners and awards to participants with the assistance of the area advisor.

 Delegate and execute the cleanup of facilities following the event (floor, tables, and competition rooms).

**Area V CDE’s: TBD**

*Assist in awards presentation. This includes:*

 Officers who are competing will be expected to serve following the completion of their event.

 Organize and announce results of the Area V CDE Contest as well as distribute banners and awards to participants with the assistance of the area advisor.

 Delegate and execute the cleanup of facilities following the event (floor, tables, and competition rooms).

**National Convention: October 23rd-29th, 2022**

*Serve as a Texas FFA delegate. This includes:*

 If you are designated as one of the voting delegates from Area V, this is a **MANDATORY** event. Each year Area V is allotted 5-6 spots for Area officers to serve as delegates at National Convention.

 Serve as a voting delegate in committee as well as on the delegate floor of the National Convention as well as additional duties as designated by the Texas FFA.

 Maintain level of conduct and excellence expected from an area officer while traveling and serving.

 **Travel to and from national convention shall be paid for by the officer and/or their perspective school.**

**Area V Convention: TBD**

*Assist fellow officer in coordinating, planning and executing a successful area convention. This includes:*

 This event and its prior planning meeting(s) are **MANDATORY.**

 Coordination and communication with fellow Area FFA Officers and Area Officer Coordinator regarding convention schedule, duties at convention, specific details, etc.

 Assist with development and completion of Convention Session scripts.

 Arrive prior to the event for rehearsal of script and set up. This may include several dates leading up to the event for preparation and rehearsal.

 Coordinate voting during officer election processes.

 Officers will assist in the announcement of results and distribution of banners and awards.

 Officers will be expected to complete opening ceremonies at the beginning of convention.

 Assist in the cleanup of convention facility after convention.

If, at any time, I cannot fulfill the obligation to attend/participate in a required activity, I will notify in writing the Agricultural Science Teacher(s) and the event coordinator as soon as I know of the conflict. Each incident will be reviewed by the Ag Teachers, Administration and Ag Coordinator. If it is deemed necessary to act, the executive committee will review the request and act upon it. Matters concerning personal illness and/or family emergency will be excused on a case by case basis.

**Failure to attend any required activity will result in the removal from office from the point of incidence on and for the remainder of the term.**

*I have read, studied, understand and accept the above points. As an officer, I will carry out my responsibilities in accordance with these statements and understand that I will be removed from office if I do not satisfactorily follow these established standards for Chapter officers. I also understand that I will be responsible for paying back the Chapter for any expenses incurred during my service as officer. Any officer candidate that knows they will not be able to attend a mandatory event prior to running is deemed ineligible to run for an area officer position.*

Officer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Advisors:** *By signing this commitment, you agree with the rules set out in the Byron Nelson FFA Officer Contract. As the chapter advisor to this officer, you are obligated to report any violations of this code of conduct to the Ag Coordinator and/or Administrator.*

Advisor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_